



JACOBS ENGINEERING GROUP INC.

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September 11, 1993

Mr Bruce Peterman
Contract Technical Representative
Interlocken - EG&G Rocky Flats, Inc
P O Box 464
Golden, CO 80402-0464

Subject Transmittal of Meeting Notes
Ref (a) Master Task Subcontract No MTS 237441GG3

Dear Bruce

Attached please find a draft copy of the meeting notes taken for the EG&G/Jacobs meeting on September 10, 1993

A hard copy will be sent to you early next week with a copy of the notes in Word Perfect on a 3 5 inch disk

If you have any changes or additions, please call Joyce Miyagishima at (303) 595-8855

Sincerely,

for
Farrel Hobbs
Project Manager
Denver Operations

Distribution Participants of Project Meeting
M McHugh, EG&G
G Greene, EG&G
M Tobin, Jacobs
D Goeldner, Jacobs
K Wahlberg, Jacobs
M Johnson, Jacobs
K Rogers, Jacobs
Project File



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ADMIN RECORD
IA-A-001221

PRINTED ON
RECYCLED PAPER

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MEETING NOTES

September 10, 1993

Date September 10, 1993

Purpose of Meeting Biweekly Team Meeting with EG&G and Jacobs

Location Jacobs Office

Participants Bruce Peterman, Greg Anderson, Zeke Houk, Suzanne Berman, Charlie Hayes, EG&G

Farrel Hobbs, Bill Fieselman, Theresa Jehn-DellaPort, Mike Visocky, Kent Mahanna, John Freshwater, George Janson, Joyce Miyagishima, Jacobs

OVERVIEW

Bruce Peterman requested 3 additional copies of the Health and Safety Plan (HSP) The HSP was signed by EG&G personnel on 8/31/93, the same day they received comments from DOE DOE's comments need to be addressed by 9/17/93 for draft and 9/24/93 for final.

Dick Norton has been assigned as the Radiation Engineer for the project He will be our liaison with the Radiation Protection Technicians at the Plant

EG&G will get soil disturbance permits by the end of next week.

The lease versus purchase option will be resolved Gabriele Greene will make a decision by next week

Bruce Peterman will send us a letter on the lump-sum management tracking of the contract (copy to Gabriele Greene)

HEALTH AND SAFETY

The initial support crew received good results on an audit conducted by EG&G

Changes to the HSP can be incorporated into the existing HSP by a letter and added to the plan when the next modification is requested EG&E will make the final decision on how to proceed

The lease versus purchase will need to be resolved before we procure the equipment The availability of the equipment is dependent on the outcome (lease or purchase) of the decision

STANDARD OPERATING PROCEDURES

There is no difference between the old and new versions of GT 08 for nonradiological surface soil sampling, so it should be possible to use the old version of GT 08 to get started at OU10 The old version did not mention surveying sample locations, so using the global positioning

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system (GPS) at OU10 should be acceptable **Bruce Peterman will check to see if an approval from DOE is needed to use the old version**

Charlie Hayes and Mike McHugh will review the responses to EPA comments and submit any changes to Bill Fieselman.

We would like to use the new GT 08 format of the sampling form Bruce Peterman will check to see if an approval is needed to use the new format

FIELD MOBILIZATION

We are targeting 9/20/93 to be in the field to begin our sample training and 9/23/93 to begin sampling (contingent on getting health and safety equipment) We will need Bicron FIDLERs and sources for calibration (Dick Norton is helping us with these items) Greg Anderson will provide us with the GPS equipment We now have a phone in the H-trailer which we are sharing with another contractor George Janson will give Bruce Peterman a list of the field equipment we have currently. George will also discuss the mobile lab unit, computers, cellular phones, pagers, and re-working of RF jigs with Bruce.

George Janson is putting together the agenda for the sample training It includes an introduction to the OUs, health and safety, SOP reviews, communications, QA program, and field training

J B Baird gave a training on the theory of radiation monitoring and future training includes non-radiological field work

Documentation on training and records of test results will be kept on file

OU STATUS

OU13 was approved

The HPGe surveys outside the PA were completed last week The HPGe equipment is currently at OU11 for a few weeks Area 664 may be shielded and the HPGe surveys rerun at OU12 It is difficult to get the HPGe equipment out of the PA This issue should be resolved in two weeks and we will start HPGe surveys in the PA Zeke Houk noted that we want to do a small area in OU9 first

Debbie Goeldner is working on imputing sample location onto all maps She may be asking each OU manager for input on their OU There is an X-terminal available for the next two months for Debbie in the Map Room at EG&G

OU8

Data compilation began on OU8 Bruce Peterman will arrange for a meeting on OU8 footing drains with the Surface Water Group at EG&G

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OU9

Jacobs is working on the Technical Memorandum for Outside Tanks **Zeke Houk will look into getting base maps to use for the sample location maps.**

OU10

Greg Anderson will get us the GPS and the code for the combination lock at the PU&D yard.

CONTRACT MODIFICATIONS

The two lowest bids on the original soil-gas RFP did not bid on the latest SOW With the additional analytes, there is an increase in about \$150,000 The optional sampling is another \$50,000

Resources are being loaded into the schedule We are looking carefully at labor categories and **we will send Bruce information on the changes to these categories.**

We are also looking at the time spent to date on the Data Compilation Task for OU9, since this is taking more time than originally thought

We will evaluate the impact from the additional health and safety equipment and sampling requirements

COMMENTS

Greg Anderson and Farrel Hobbs will be out of the office next week Joyce Miyagishima or John Freshwater will be available to address any questions while Farrel is out

Note: Bolded areas indicate action items

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